

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on March 21, 2017.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting March 7, bills and payroll for the first half of March, 2017.

Bills & Payroll
first half of March, 2017

<u>General Fund</u>			
Payroll		\$	261,261.66
Bills		\$	<u>167,134.23</u>
	Total	\$	428,395.89
<u>Hotel Tax Administration</u>			
Payroll		\$	2,949.61
Bills		\$	<u>381.45</u>
	Total	\$	3,331.06
<u>Festival Mgt Fund</u>			
Bills		\$	<u>3,000.00</u>
	Total	\$	3,000.00
<u>Capital Project Fund</u>			
Bills		\$	<u>8,950.91</u>
	Total	\$	8,950.91
<u>Insurance & Tort Fund</u>			
Bills		\$	<u>55,413.50</u>
	Total	\$	55,413.50
<u>Midtown TIF Fund</u>			
Bills		\$	<u>910.00</u>
	Total	\$	910.00

	<u>Broadway East Bus. Dist.</u>		
Bills		\$	2,280.74
		Total	\$ 2,280.74
	<u>Water Fund</u>		
Payroll		\$	32,083.95
Bills		\$	25,226.91
		Total	\$ 57,310.86
	<u>Sewer Fund</u>		
Payroll		\$	36,613.51
Bills		\$	99,998.35
		Total	\$ 136,611.86
	<u>Health Insurance Fund</u>		
Bills		\$	108,504.34
		Total	\$ 108,504.34
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	26,139.49
		Total	\$ 26,139.49

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public questions/comments with no response from the Public.

NEW BUSINESS

Mayor Gover seconded by Commissioner Hall moved to adopt Ordinance No. 2017-5394, approving and causing publication of the Official Zoning Map of the City of Mattoon, Illinois.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2017-5394

ORDINANCE APPROVING AND CAUSING PUBLICATION OF THE OFFICIAL ZONING MAP OF THE CITY OF MATTOON, ILLINOIS

WHEREAS, the Illinois Municipal Code requires the City Council of the City of Mattoon, Illinois to cause to be published each year a map showing the existing zoning classifications and revisions

made during the preceding year and the map so published shall be the Official Zoning Map for the City of Mattoon; and

WHEREAS, the Community Development Office has submitted a request to approve the revised Official Zoning Map; and

WHEREAS, after due and proposed consideration, the Mattoon City Council has deemed it to be in the best interest of the City of Mattoon to approve the new Official Zoning Map.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The attached map entitled Official Zoning Map of Mattoon, Illinois dated 2017 is hereby approved as the Official Zoning Map of the City of Mattoon, Illinois pursuant to the Illinois Municipal Code and Section 159.20 of the Mattoon Code of Ordinances, which said map reflects the correct location of the official zoning districts in the City of Mattoon between March 31, 2016 and March 31, 2017.

Section 2. Updated versions of the Official Zoning Map may be printed in the interim between the approval of this Official Zoning Map and the approval of the Official Zoning Map next year.

Section 3. The City Clerk is hereby directed to publish a full-sized copy of the Official Zoning Map and to make copies available in her office for inspection and purchase by the public.

Section 4. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the Corporate Authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with the terms of Section 1-2-4 of the Illinois Municipal Code.

Upon motion by Mayor Gover, seconded by Commissioner Hall, adopted this 21st day of March, 2017, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen
 Mayor Gover
NAYS (Names): None
ABSENT (Names): None

APPROVED this 21st day of March, 2017.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on March 21, 2017.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Hall inquired as to the changes. Administrator Gill noted the rezoning of Copper Creek, Remington Road, and development in the Richmond/Prairie/1st Division area. Mayor Gover opened the floor for further questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to adopt Ordinance No. 2017-5395, amending Section 35.01 Fees & Charges updating the Schedule of Fees charged by the municipality for administration, electrical, plumbing, cemetery, and tourism.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2017-5395

AN ORDINANCE AMENDING THE FEES SCHEDULE OF THE MUNICIPAL CODE

WHEREAS, the City of Mattoon periodically reviews the fees charged by the City, and

WHEREAS, the City of Mattoon has determined the following charges need to be updated due to enhancements made to services and facilities offered.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS;

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. §35.01 E (1) is amended as follows:

(1) Schedule of construction permit fees.

Type of Construction	Rate Computation	Minimum Fee
New construction and additions <i>exclusive of gas, plumbing, mechanical, electrical and other fees presented on these schedules</i>	Gross area x square foot construction cost index x 0.004 (a)	\$40 (b)

Alterations and remodeling	Est. construction costs x 0.004	\$40 (b)
Mechanical, HVAC systems & gas systems	Est. construction costs x 0.004	\$40 (b)
Plumbing systems	1-10 fixtures Additional fixtures	\$40 (b) \$4 \$8 Each
Water and sewer service renewals	Lump sum	\$40 (b)
Demolition permits	Lump sum	\$12 (b)
Fence construction permits	Lump sum	\$12 (c)
Boulevard, curb and street cut permits:	Lump sum	\$50 (b)
Additional fee by type of cut		
Curb cut	Lump sum	\$60 (b)
Sidewalk cut	Lump sum	\$60 (b)
Alley cut	Lump sum	\$60 (b)
Street cut	Lump sum	\$250 (b)
Only the \$50 minimum fee is assessed when areas cut are restored by the property owner, his or her contractor		
Electrical systems	See <u>35.01(E)(2)</u>	See <u>35.01(E)2</u>

Section 3. Amendments. §35.01 E (1) (a) is amended as follows:

Notes:

(a) The International Code Council publishes the Construction Cost Index, which is usually updated every six months. It reflects average square foot construction costs based upon typical construction methods for each occupancy group and type of construction. Whether a specific project is bid at a cost above or below the index value does not affect the permit fee. This establishes a “level playing field” for all potential project bidders.

Square Foot Construction Costs ^{a, b, c, d}

A-1 Assembly, theaters, with stage	229.26	221.37	216.01	207.16	194.94	189.29	200.61	178.00	171.48
A-1 Assembly, theaters, without stage	210.11	202.22	196.86	188.01	175.94	170.29	181.46	158.99	152.48
A-2 Assembly, nightclubs	179.28	174.08	169.68	162.81	153.48	149.24	157.08	138.97	134.26
A-2 Assembly, restaurants, bars, banquet halls	178.28	173.08	167.68	161.81	151.48	148.24	156.08	136.97	133.26
A-3 Assembly, churches	212.12	204.22	198.87	190.01	178.14	172.49	183.47	161.20	154.68

A-3 Assembly, general, community halls, libraries, museums	176.94	169.04	162.69	154.83	141.96	137.30	148.28	125.01	119.50
A-4 Assembly, arenas	209.11	201.22	194.86	187.01	173.94	169.29	180.46	156.99	151.48
B Business	182.98	176.21	170.40	161.91	147.69	142.14	155.55	129.66	123.97
E Educational	194.27	187.38	182.00	173.88	162.37	154.12	167.88	141.89	137.57
F-1 Factory and industrial, moderate hazard	109.64	104.60	98.57	94.77	85.03	81.17	90.78	71.30	66.75
F-2 Factory and industrial, low hazard	108.64	103.60	98.57	93.77	85.03	80.17	89.78	71.30	65.75
H-1 High Hazard, explosives	102.63	97.58	92.55	87.75	79.22	74.36	83.76	65.48	0.00
H234 High Hazard	102.63	97.58	92.55	87.75	79.22	74.36	83.76	65.48	59.94
H-5 HPM	182.98	176.21	170.40	161.91	147.69	142.14	155.55	129.66	123.97
I-1 Institutional, supervised environment	183.95	177.72	172.57	165.30	152.29	148.15	165.39	136.43	132.19
I-2 Institutional, hospitals	307.93	301.16	295.35	286.86	271.68	0.00	280.50	253.65	0.00
I-2 Institutional, nursing homes	213.36	206.59	200.78	192.29	179.07	0.00	185.93	161.04	0.00
I-3 Institutional, restrained	208.19	201.43	195.62	187.12	174.39	167.85	180.76	156.37	148.68
I-4 Institutional, day care facilities	183.95	177.72	172.57	165.30	152.29	148.15	165.39	136.43	132.19
M Mercantile	133.57	128.37	122.97	117.10	107.27	104.03	111.38	92.75	89.05
R-1 Residential, hotels	185.63	179.39	174.24	166.97	153.72	149.58	167.06	137.86	133.61
R-2 Residential, multiple family	155.74	149.50	144.35	137.09	124.57	120.43	137.17	108.71	104.47
R-3 Residential, one- and two-family	145.23	141.28	137.64	134.18	129.27	125.87	131.94	120.96	113.85
R-4 Residential, care/assisted living facilities	183.95	177.72	172.57	165.30	152.29	148.15	165.39	136.43	132.19
S-1 Storage, moderate hazard	101.63	96.58	90.55	86.75	77.22	73.36	82.76	63.48	58.94
S-2 Storage, low hazard	100.63	95.58	90.55	85.75	77.22	72.36	81.76	63.48	57.94
U Utility, miscellaneous	78.63	74.24	69.76	66.20	59.84	55.88	63.23	47.31	45.09

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20%
- c. N.P. = not permitted
- d. Unfinished basements (~~all use group~~ Group R-3) - ~~\$150~~ \$21.00 per sq. ft.

Section 4. Amendments. §35.01 E (2) (i) is amended as follows:

(i) For new “commercial construction” and/or existing commercial structures requiring current transformer metering (321 Ampere or above) ~~above~~ as defined by C. 334.10(1) of the City of Mattoon Electrical Code, the fee will be calculated at \$1 per amp. Services over 6,000 amps shall be calculated per division (h) above.

Section 5. Amendments. §35.01 E (2) (l), (m), (n) are amended as follows:

- (l) For Fire Alarm System installation, the permit fee shall be \$50. This fee shall cover all wiring and equipment required for the Fire Alarm System.
- (m) When additional inspections are necessary, to remedy a reoccurring deficiency or error, due to inaccurate or incorrect information, failure to make necessary repairs, or faulty installations, a charge of \$75 per hour shall be made for each such inspection.
- (n) All fees shall be made payable to the City of Mattoon and deposited with the Finance Department before a permit shall be issued.

Section 6. Amendments. §35.01 G is amended as follows:

(G) *Administration.*

- (1) Auctioneer: ~~\$2.50~~ \$10 per day or ~~\$7.50 per month or \$15 for three months or \$25~~ \$50 per year.
- (2) Billiard or pool table: ~~\$5 per year for first table and \$2 per year, each additional table.~~ \$25 per table.
- (3) Bowling alley: ~~\$10~~ \$15 per alley per month or ~~\$15~~ \$20 per alley per year.
- (4) Handbill distributor: ~~\$2~~ \$10 per day.
- (5) Itinerant merchant or transient vendor: ~~\$10 per day or \$25 per week or \$50 per month or \$75 for three months~~ \$200 per month.
- (6) Junk dealer: ~~\$50~~ \$200 per year.
- (7) Pawnbroker: ~~\$10 per month or~~ \$150 per year.
- (8) Peddler or hawker: ~~on foot, \$40 per year or with a vehicle, \$75 per year and for each additional assistant or employee, \$10 per year. For assistants working less than one week, \$5 per day for each assistant.~~ One day: \$250; One Week: \$500; One month: \$1,000. However, no license fee for any person selling or peddling goods grown or produced by ~~himself~~ the person.
- (9) Roller skating rink: ~~\$25~~ \$50 per year.
- (10) Second-hand dealer: ~~\$25~~ \$50 per year, excluding those dealing in household furniture only.
- ~~(11) Shooting gallery: \$5 per day or \$15 per month or \$35 per year.~~
- ~~(12) Shuffleboard: \$25 per year for each shuffle board.~~
- (11) Video Gaming machines: \$25 per year for each machine.
- (12) Quit Claim Deeds and Replacement Cemetery Deeds: \$30 per deed.
- (13) Birth certificates fees are \$14 for the first copy and \$4 for each additional copy.

- (14) Death certificates fees are \$18 for the first copy and \$8 for each additional copy, including the \$4 fee remitted to the Illinois Department of Financial and Professional Regulations (IDFPR) as mandated by Public Act 92-0141. External corrections of death certificates are assessed an additional \$4 fee for the correction and reprinting purposes.
- (15) Standard copies are \$0.25 per page for non-governmental agencies; however, FOIA fees effective January 1, 2010 are \$0.15 per page, but only after the first 50 pages.
- (16) Faxed copies are \$2 for the first page and \$1 for each additional page, to include FOIA.
- (17) Standard mailing fees apply for each request.
- (18) Notary service \$1 for each signature; however, Mattoon residents are exempt.
- (19) Document charges.

Strategic plan	\$15
Zoning map	\$15 \$30
Zoning ordinance	\$15
Sub-division ordinance	\$10
Electrical ordinance	\$7.50
Comprehensive plan	\$20
General plan update	\$15
TIF I-57	\$26.25
Audit reports	\$10
Other reports	\$0.15 per page

- (20) Garbage hauler: collector license \$ 100 per year.
- (21) Garbage hauler vehicles Class A & B: \$100 per year per vehicle.
- (22) Motorized boats: ~~\$50~~ \$60; applies to all motorized boat or craft that may be lawfully kept or used at Lake Mattoon and Lake Paradise.
- (23) Non-motorized boats: \$10; includes trolling motors.
- ~~(24) (a) Parking spaces: \$10 per month per space.~~
- ~~(b) Extra hangtag: \$10.~~
- ~~(c) Extra stickers: \$1 per sticker.~~

Section 7. Amendments. §35.01 H (1) is amended as follows:

(1) *Campgrounds.*

<i>Lake Mattoon East Campground Rental Fee</i>	
Seasonal rate (April 1 through October 1)	2016 — \$1,500 plus electricity and water 2017 - \$1,700 plus electricity and water 2019 - \$1,900 plus electricity and water 2021 - \$2,100 plus electricity and water

Section 8. Amendments. §35.01 H (2) (d) is amended as follows:

(d) The charges for miscellaneous services provided by the cemetery staff are as follows.

1. Disinterments or Reinterments – In Ground Burial: \$1,235.
2. Disinterments or Reinterments – from Niche or Cremations Above or Below Ground Burial: \$410.
- ~~2~~ 3. Trimming shrubs on grave sites: \$20 minimum plus \$40/hour.
- ~~3~~ 4. Dirt for landscaping grave sites: \$25/cubic yard.
- ~~4~~ 5. Miscellaneous labor services (regular time): \$40/hour.
- ~~5~~ 6. Overtime labor services (weekdays): \$55/hour.
- ~~6~~ 7. Overtime labor services (weekends and holidays): \$60/hour.

Section 9. Amendments. §35.01 I is amended as follows:

(I) *Tourism.*

- (1) Bagelfest fees per vendor: includes a ten-foot by 12-foot space and electricity.
 - (a) Commercial vendors ~~\$200~~ \$225
 - (b) Craft vendors (private) \$100
 - (c) Food vendors \$300
 - (d) Not for profit vendors ~~\$25~~ \$50
- (2) Fourth of July/fireworks fees per vendor contract: includes a ten-foot by 12-foot space and electricity.
 - (a) Food vendors \$100

Section 10. This ordinance shall be in full force and effect as of May 1, 2017 and upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form. Upon motion by Commissioner Owen, seconded by Commissioner Graven, adopted this 21st day of March, 2017, by an omnibus vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 21st day of March, 2017.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on March 21, 2017.

Mayor Gover opened the floor questions/comments/discussion. Commissioner Cox inquired as to the time since last updated. Administrator Gill stated some had been updated recently, but others had not since 1968, which included some deletions that were not relevant any longer.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to adopt Resolution No. 2017-2982, giving notice to the Illinois Department of Transportation of the 4th of July parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2017-2982

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **9:00 AM** and **10:30 AM** on **July 4, 2017**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **July 4th Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED that the **City of Mattoon** hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$100,000 per person and \$500,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Illinois Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

PRESENTED this 21st day of March, **2017**. A.D.

APPROVED this 21st day of March, **2017** A.D.

ADOPTED this 21st day of March, **2017**. A.D.

/s/Timothy D. Gover
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Gover opened the floor questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to adopt Resolution No. 2017-2983, giving notice to the Illinois Department of Transportation of the Bagelfest parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2017-2983

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **10:30 AM** and **11:30 AM** on **July 22, 2017**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Bagelfest Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED that the **City of Mattoon** hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$100,000 per person and \$500,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Illinois Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

PRESENTED this 21st day of March, **2017** A.D.

APPROVED this 21st day of March, **2017** A.D.

ADOPTED this 21st day of March, **2017** A.D.

/s/Timothy D. Gover
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to adopt Resolution No. 2017-2984, giving notice to the Illinois Department of Transportation of the Veterans Day parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2017-2984

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **10:00 AM** and **11:00 AM** on **November 11, 2017**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Veterans Day Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED that the **City of Mattoon** hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$100,000 per person and \$500,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Illinois Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

PRESENTED this 21st day of March, **2017** A.D.

APPROVED this 21st day of March, **2017** A.D.

ADOPTED this 21st day of March, **2017**. A.D.

/s/Susan J. O'Brien
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to adopt Resolution No. 2017-2985, giving notice to the Illinois Department of Transportation of the Christmas parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2017-2985

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Avenue**;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **1:00 PM** and **2:00 PM** on **November 17, 2017**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Christmas Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED that the **City of Mattoon** hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$100,000 per person and \$500,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insured's and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Illinois Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

PRESENTED this 21st day of March, 2017 A.D.

APPROVED this 21st day of March, 2017 A.D.
ADOPTED this 21st day of March, 2017. A.D.

/s/ Timothy D. Gover
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Gover explained the Illinois Department of Transportation's requirement of the parade resolutions due to closer of the State route on 19th Street.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Special Ordinance No. 2017-1655, granting a special use for property located at 61 DeWitt Avenue for the purpose of a daycare center. Gani & Fetye Imeri - Petitioners

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2017-1655

AN ORDINANCE GRANTING A SPECIAL USE AT 61 DEWITT AVENUE FOR A DAYCARE

WHEREAS, there has been filed a written Petition by Gani & Fetye Imeri requesting a special use of the property legally described as:

Lots 1, 2, 3, 11 & 12, BLOCK 15 OF GRANT PARK PLACE, MATTOON, ILLINOIS, COLES COUNTY, PIN 06-0-2714-000

WHEREAS, said site is zoned C-3 Commercial, which requires a special use for a daycare; and

WHEREAS, the property is well suited for a daycare; and

WHEREAS, the Planning Commission held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the requested special use be granted; and

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve said special use at 61 Dewitt Ave Mattoon IL 61938.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use allowing for lawful right to operate a daycare thereat.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 21st day of March, 2017, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hesse, Commissioner Owen,
 Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 21st day of March, 2017.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on March 21, 2017.

Mayor Gover opened the floor questions/comments/discussion. Mrs. Angela Pierson, who was opening the daycare center, explained the current location in West Park Plaza, increase in number of children and number of employees, and need for Fire and State clearance before opening.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2017-1747, ratifying the appointment of Joyce Jackson to the Mattoon Arts Council for an unexpired term of September 30, 2018.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2017-1748, approving the design cost proposal in the amount of \$49,195 from Clark-Dietz for the replacement of the Intake Screens at the Waste Water Treatment Plant.

Mayor Gover opened the floor questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2017-1749, approving the employment of Eric Haughee as probationary patrol officer for the Mattoon Police Department effective April 10, 2017 contingent upon the passing of his psychological and physical evaluations, due to the resignation of Officer John Farrar.

Mayor Gover opened the floor questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover acknowledged the attendance of Eric Haughee and his wife, congratulated him, and noted the lateral transfer from the Coles County Sheriff's Department to the Police Department.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted work on budget and union negotiations; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted preparation for open enrollments in the 125 Cafeteria and 457 accounts, had 35 early voters; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE distributed the Financial Report for February, 2017; reviewed the report; updated Council on a meeting with Administrator Gill and Speer Financial regarding a refinancing of 2009 Bonds which would save some interest. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the progress at the Public Works Building and Burgess Osborne Auditorium's electrical work. Mayor Gover opened the floor for questions with no response.

FIRE Commissioner Hall reported a donation from Mars Pet Inc. for five tech rescue helmets in the amount of \$1,000 and described Mars as a good corporate citizen.

POLICE expressed his enthusiasm for the employment of Eric Haughee; announced a new K-9 dog to start on April 23, 2017 which was donated to the City by Mars Pet Inc. – an amount of \$9,000; commented on the other donations for the dog's equipment; and noted K-9 Goro would retire on May 1, 2017. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall had nothing to report.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, and Owen had no further comments. Commissioner Hall received a telephone call from Mr. Brad Duncan announcing his son, Kiefer Duncan, won the IESA (Illinois

Elementary School Association) wrestling championship, and described IDOT signs acknowledging the accomplishment; and asked the Mayor to write a letter to IDOT requesting the signs. Mayor Gover would write the letter.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 6:50 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:35 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:35 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk